



WORK REQUEST

Science Education and Research Center
1925 N 12th St, Philadelphia, PA 19122
Room 014

JOB NUMBER: _____

Date:	Contact Person:
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TU-Email:	Phone:
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Department/Unit: <input type="checkbox"/> Biology <input type="checkbox"/> Chemistry <input type="checkbox"/> CIS <input type="checkbox"/> Other _____ <input type="checkbox"/> Geology <input type="checkbox"/> Mathematics <input type="checkbox"/> Physics	Requested By: PI/Advisor:
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Purpose: <input type="checkbox"/> Research <input type="checkbox"/> Other _____ <input type="checkbox"/> Instructional	Job Type: <input type="checkbox"/> Machining <input type="checkbox"/> Training <input type="checkbox"/> Welding <input type="checkbox"/> Other _____ <input type="checkbox"/> Sheet Metal Fabrication
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Job Name: _____

Brief job description (Attach detailed drawing if necessary):

Material:

Authorization

Account Number/FOP:

Shop Supervisor Signature:	Print Name:	Date:
PI/ Unit Head Signature:	Print Name:	Date:

Machine Shop: 215-204-8645

Web: <https://cst.temple.edu/research-priorities-departments/facilities-and-instrumentation/research-and-instructional-support-facility>

Charges and Authorization

The current labor charge is \$55 dollars an hour for work done by a facility staff member. A FOPAL or budget number must be provided before work can proceed. Material and tooling cost will be included in total costs.