

Part-Time Faculty Excellence in Teaching and Instruction Awards

Purpose

The Part-Time Faculty Excellence in Teaching and Instruction Awards are established to recognize part-time faculty members for their high-quality pedagogy and mentorship. Up to three awards are given annually, and each recipient will receive a certificate and a monetary award of \$1,500.

Eligibility

In addition to meeting the criteria below, to be eligible for this award, nominees must be either: (1) a member of the part-time faculty who has taught at least five courses within the past five academic years, or (2) a member of the part-time faculty who has received at least five appointments involving ten (10) or more hours of work per week within the past five academic years. A part-time faculty member is not eligible to win the award more than once in a ten-year period.

Criteria

Nominees for the award are expected to have demonstrated excellence in instruction at Temple, as exemplified by:

1. Outstanding teaching and mentoring of students;
2. Mastery of the subject area;
3. Continuous efforts to evaluate, assess and improve one's own teaching;
4. High-quality pedagogy through the use of innovative and effective teaching methods; and
5. Academic and professional achievements of students.

Nomination Procedures

Each school and college may nominate one individual each academic year for this award. Department chairs should submit their nomination to their school or college dean, who will review all recommendations and submit one nominee for review by a provost-appointed committee. This committee will make final recommendations for the award to the provost.

Candidates not selected for the award may be re-nominated in subsequent years.

Nomination Packets

The following materials should be submitted electronically via Canvas to the Office of the Vice Provost for Faculty Affairs by each dean's office for their selected nominee:

- A letter of nomination endorsed by the dean that is to be written by the nominating department chair. This letter of nomination should speak to each of the criteria above;
- The nominee's curriculum vitae;
- Student Feedback Forms (SFFs) from at least five courses taught at Temple University or, where SFFs are not available, at least five student and/or colleague testimonials;
- Any peer reviews of teaching that may be available;
- A chronological list of all courses the nominee has taught at Temple University; and
- A written statement from the nominee, detailing pedagogy and fulfillment of the criteria above.

Schedule for Submission and Review of Nominations

August 2020

Faculty, chairs and deans receive an announcement soliciting nominations for the award.

October 30, 2020

Nomination materials are due electronically via Canvas to the Office of the Vice Provost for Faculty Affairs. Early submissions are encouraged and appreciated.

November-December 2020

The Part-Time Excellence in Teaching and Instruction Award Committee conducts its review and makes recommendations to the provost, who will inform the awardees. An announcement to the university community will follow.

March 2021

Temple University will recognize the Part-Time Faculty Excellence in Teaching and Instruction awardees as part of the university's annual Faculty Awards Ceremony.