

At Temple:

If you are interested in taking a class at Temple this summer:

- As long as you are in good standing, you will be able to register yourself for coursework if it is a first or second attempt at the class.
- If you are intending to take a third/final attempt at a course in a summer term, you will first need to be approved for a third attempt. The petition is available in the University Forms option in your Student Tools in TUPortal.
- If you are on academic warning, you will need to meet with an advisor to receive your PIN before you can register for summer courses.

Summer 2021 Priority Registration is scheduled to start
Thursday, March 25th.

Specific priority registration times/dates are based on the number of credits earned.

Details are not yet finalized and changes to this date may occur. In order to stay up to date, please check the Registrar's website:

www.temple.edu/registrar/students/registration/info.asp

- During the summer semesters, you will be billed at the part-time tuition rate. You may review tuition rates on the Bursar's Office website (bursar.temple.edu). We encourage you to speak to [Student Financial Services](#) about whether you have any remaining financial aid for the year that can be applied to the summer semester.

At another college or university:

If you are interested in taking a class at another college/university in the summer, you must meet all of the criteria below and receive approval to take the course in advance of enrolling in it:

- Your overall GPA is a 2.0 or higher.
- When admitted or re-enrolled to Temple, you had fewer than 60 credits in transfer.
- You have not previously attempted the course you wish to take elsewhere at Temple.
- You must have met the prerequisites for the course at Temple to receive approval to take it elsewhere.

Please note the following rules:

- You are permitted to transfer in two courses (up to 8 credits) once you've started coursework at Temple.
- GenEd coursework must be taken at Temple.
- The course you wish to take elsewhere cannot be offered online by Temple during the summer.
- If the course you wish to take has not already been evaluated by Temple and does not appear in the Transfer Equivalency Tool (<https://admissions.temple.edu/apply/transfer-students/transfer-equivalency-tool>), the syllabus for the course must first be evaluated by the appropriate Department representative in advance.
- Transfer credits will only be added to your record if you earn a C or better in the course.
- Grades in transfer credit will not affect your Temple GPA.

To receive approval to take a class that is in the Transfer Equivalency Tool, please submit an electronic request to take a course elsewhere. Instructions for how to submit this request can be found on the next page.

If the course is not in the Transfer Equivalency Tool, the appropriate department at Temple will first need to review a syllabus from the course and provide written permission before you are formally approved to complete the course elsewhere. You will need to obtain the syllabus from the college/university and an advisor with work with you to submit it to the appropriate person for evaluation.

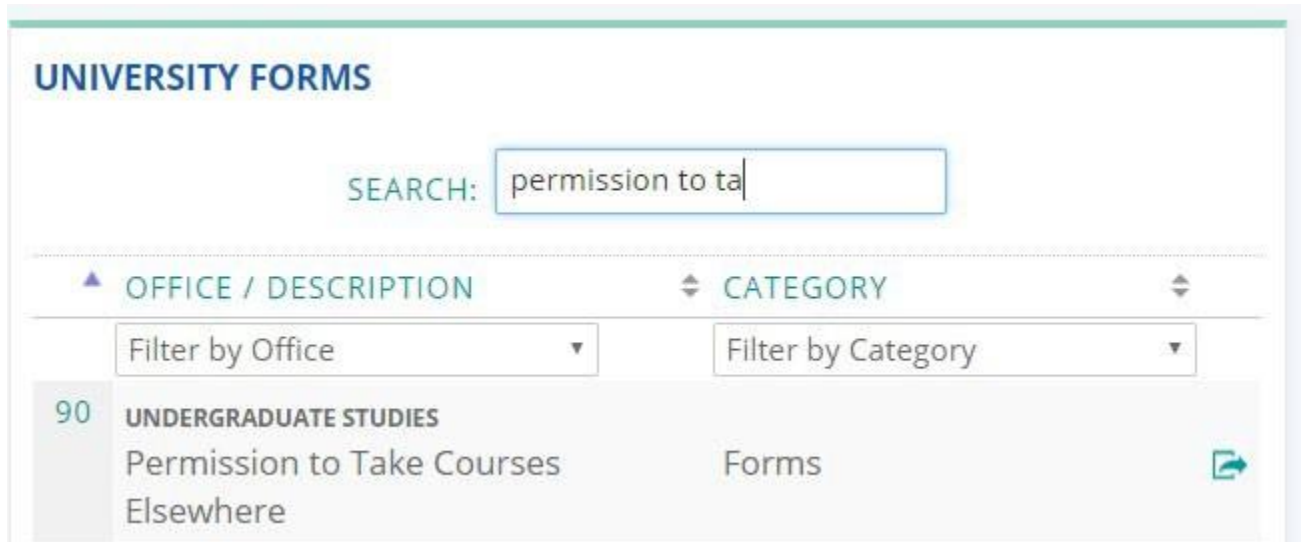
After completing the course/s, make sure to have an official transcript sent back to Temple so the credits can be added to your Temple academic record. Summer credits do count towards Fly-In-4 credit requirements for the academic year.

Permission to complete a course at another Institution after Matriculation

Before you begin, please read [the policy about taking courses elsewhere after matriculation](#).

To access the form, please follow the steps below:

- Log into **TUPortal**
- Click the **Student Tools** tab
- Under the **University Forms** channel search for and select **Permission to Take Courses Elsewhere**



The screenshot shows a search interface titled "UNIVERSITY FORMS". A search bar contains the text "permission to ta". Below the search bar, there are two filter dropdowns: "OFFICE / DESCRIPTION" with a "Filter by Office" dropdown and "CATEGORY" with a "Filter by Category" dropdown. The search results table shows a single entry with the ID "90", the office "UNDERGRADUATE STUDIES", the description "Permission to Take Courses Elsewhere", and the category "Forms". A green arrow icon is visible to the right of the entry.

OFFICE / DESCRIPTION	CATEGORY
90 UNDERGRADUATE STUDIES Permission to Take Courses Elsewhere	Forms

- You will need to review and check statements demonstrating your understanding of the policy and confirming that you meet the requirements.
- After reviewing and checking each statement, you will use a search feature to find the institution and course you plan to take; you will also need to select the summer term and you must also confirm your choices
- If the institution or course is not listed in the system; follow the instructions on the form for submitting a “write-in” request.
- After you confirm and submit an advisor will review your request.
- If you do not meet the criteria to request to per the policy and you have questions, you should follow-up with an Academic Advisor.
- You will receive an email after you submit your request and after an advisor completes the review of your request.
- If approved the email you receive will include information about submitting your transcripts once you have completed the course.
- If you are taking a pre-requisite course elsewhere, you must submit your final transcript in order to be registered in future courses.