Dean’s Report

The meeting began at 3:18PM.

The College is on an upward trajectory. The Science and Education Research Center (SERC) is nearing completion, and external funding has increased to $20M in the current fiscal year, almost triple the level at the start of Provost Dai’s start as CST Dean in 2008.

During 2012-2014, hired 23 new faculty. Last year made 20 offers with 12 accepted. Stellar new faculty hired or arriving in 2014:

- Biology: Ananias Escalante, S. Blair Hedges, Sudhir Kumar, David Liberles, Susan Patterson, Brent J. Sewall.
- Chemistry: Graham E. Dobereiner, Ronald M. Levy, Sarah Wengryniuk, Katherine A. Willets
- CIS: Bo Ji, Krishna Kant
- EES: Sujith Raji
- Mathematics: Chelsea Walton
- Physics: Alexander X. Gray, James Napolitano

(The new faculty were then introduced by a representative from each department.) The Dean indicated that hiring would have to continue at the same rate to offset forthcoming retirements and achieve target of 135 TT faculty.

The Dean listed a number of issues on his plate. Pointing out that SERC is mostly CIS and Physics, he asked where would one obtain additional space for Chemistry and Biology, what to do with the largest major Biology in terms of majors, what to do with Mathematics, a department that handles 10,000 students annually.

He mentioned the campus master plan, that has yet to be ratified by the BoT, includes plans for a second science building to house some or all of Biology, Chemistry, incubator space, centralized animal facilities, and other units, at a potential cost of $230M. He also emphasized the need to articulate a new vision independent of that of the previous administration.

Given the new RCM budget model, he emphasized the need to increase attention towards fundraising, and mentioned James Dicker, the newly hired VP of Institutional Advancement, and Maureen Kuhar, our newly hired Director of Development.

Also mentioned was the recent retirement of Senior Associate Dean Ralph E. Jenkins (October 9, 2014), and the explosive student growth

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Regarding external funding, he noted 100 TT faculty are funded externally with 145 grants, totaling $50M. Although funding totals have been flat last 4 years, this latest figure does not include the recent EFRC grant (Perdew, $3M/yr).

**Undergraduate Report**

Associate Dean Mia Luehrmann discussed FlyIn4, 3+2, and 4+1 degree paths. She then described the timeline for new and updated program approvals:

It is not an exact timeline, but one has to start backwards. First go to the calendar at the bottom of: [http://www.temple.edu/provost/aaair/academic-programs/index.html](http://www.temple.edu/provost/aaair/academic-programs/index.html)
The calendar has been updated after the October’s BoT meeting, so these are the final dates.

For something related to a **program change, but where no new courses need to be created before F15 priority registration:**

- The last step is the last BoT where Fall program changes can take place, and that is the May BoT meeting 5/12/15.
- Before that, the Program changes have to be posted on TRAC by 3/30/15.
- Before that the Final Proposal has to be submitted to the OVPUS Monday, 3/23/15.
- Before that the Collegial Assembly must meet and approve the Program changes Friday, 3/20/15 or in very rare circumstances Monday 3/23/15.
- 10 days earlier, the e-motion must be submitted to the CST faculty, ~Tuesday, 3/10/15 or earlier.
- Minimum of a day or so before that the Dean’s Advisory Committee must meet to discuss the proposal, ~Monday, 3/9/15 or earlier.
- Minimum of that day the CST Curriculum Committee must meet to approve the proposal, ~3/9/15 or earlier.
- Minimum of a day or so before that the Dept must meet to approve the proposal, ~Friday, 2/27/15 (Spring break intervenes) or earlier.

Note, **these minimums require that there are absolutely no hitches**, thus the materials typically have to be brought earlier to kick the tires and make sure that no issues are found.

For something related to a **course change or creation, where the new course needs to be created before F15 priority registration (typical):**

- The last step is the first day to register, and that is ~Friday, 4/3/15.
- Before that, the new sections have to be scheduled in Banner/R25, by the end of March at the latest and by mid-March to make the date when the schedule goes live.
- A few days before that, the course change/creation has to be entered in the Catalog, by the end of March at the latest and by mid-March to make the
date when the schedule goes live.
  ◦ Before that the course change/creation has to be posted on TRAC by Friday, 2/27/15 to just barely make the April registration and by Friday, 1/30/15 if students need time to see the course in the schedule in March before registration begins.
  ◦ At least a week before that the course change/creation has to be submitted to the OVPUS ~Friday, 2/20/15 or ~Friday, 1/23/15.
  ◦ Minimum of that day the CST Curriculum Committee must meet to approve or in rare cases approve via email the course change/creation, ~Friday, 2/20/15 or earlier, or ~Friday, 1/23/15 or earlier.
  ◦ Minimum of a day or so before that the Dept must meet to approve the proposal, ~Thursday, 2/19/15 or earlier, or ~Thursday, 1/22/15 or earlier.

Note, these minimums require that there are absolutely no hitches, thus the materials typically have to be brought earlier to kick the tires and make sure that no issues are found.

For something related to a course change, where no new course needs to be created before F15 priority registration (rarer, but possible when clear set of students will be taking and can meanwhile register for fake course):

  ◦ Even so, I would want to have the course ready for registration by ~6/15/15 when new students are here for orientation.
  ◦ Before that, the new sections have to be scheduled in Banner/R25, by a few days earlier.
  ◦ A few days before that, the course change/creation has to be entered in the Catalog.
  ◦ Before that the course change/creation has to be posted on TRAC by Friday, 5/1/15.
  ◦ At least a week before that the course change/creation has to be submitted to the OVPUS ~Friday, 4/24/15
  ◦ Minimum of that day the CST Curriculum Committee must meet to approve or in rare cases approve via email the course change/creation, ~Friday, 4/24/15 or earlier
  ◦ Minimum of a day or so before that the Dept must meet to approve the proposal, ~Thursday, 4/23/15 or earlier.

Note, these minimums require that there are absolutely no hitches, thus the materials typically have to be brought earlier to kick the tires and make sure that no issues are found.

**Dean’s Report**

The Dean then spoke about current recruitment and stated he has not update to provide, but he hopes the hiring numbers will work out as in past years. Given the RCM budget
model, space renovations are going to be cut back, because CST no longer has a separate income stream for renovations.

He asked if there was other business to discuss, and left the meeting before the close, asking Associate Dean Omar Hijab to chair the meeting.

Professor Jim Korsh spoke about the faculty senate and its role in shared governance, and gave a primer on the structure useful to new faculty. He mentioned the October 20 Diversity Conference and encouraged people to attend. He asked for faculty service award nominations, the deadline is November 2nd. He expressed concern about the College’s current bylaws and the fact that the Dean leads the Collegial Assembly.

The Assembly adjourned at 4:18pm.

Respectfully Submitted,
Omar Hijab